

## Environmental Health Specialists

### Board Meeting

March 14, 2000

Roll Call: Steve Pew, Chairman  
Barry Burnell  
Jean Hughes

Also Present: Thomas E. Limbaugh, Bureau Chief  
John Kersey, Chief Investigator  
Dee Ann Randall, Administrative Secretary

The Board members met the examination candidates at 9:00 a.m.

Chairman Steve Pew called the meeting to order at 9:05 a.m.

The draft minutes of the October 26, 1999 meeting were discussed. It was noted that Mr. Limbaugh had provided the information requested by Barry Burnell regarding the miscellaneous expenses on the financial report. Moved by Barry Burnell, seconded by Steve Pew the October 26, 1999 minutes be approved and will include the miscellaneous line item information.

### COMPLAINT REPORT

John Kersey, Chief Investigator, informed the Board he has received two (2) complaints, which are currently being investigated.

### FINANCIAL REPORT

Tom Limbaugh reviewed the financial report with the Board. Their current cash balance is \$1694. As requested by Barry Burnell, the miscellaneous line item has been deleted and detailed budget items are shown on the financial report. Mr. Limbaugh informed the Board that their legal and investigative fees would increase because of the two complaints under investigation. It is anticipated that the Board will meet their budgeted appropriation for this fiscal year.

Discussion was held regarding increasing the annual renewal fee of \$60.00 in 54-2402, Idaho Code. It was the decision of the Board to wait one year and then reevaluate the Board's financial situation.

### BOARD/BUREAU CONTRACT

Mr. Limbaugh informed the Board that the Attorney General's office has added a line on each section of the contract to be initialed by the Chair of the Board, along with their signature needed on the last page of the contract. When that final copy is available, it

was moved by Barry Burnell, seconded by Jean Hughes and carried that the Board authorizes the Chair of the Board, Steve Pew to sign the contract.

If possible, the Board would like copies of next years contract sent to them for review prior to their June 7, 2000 conference call. This will be an agenda item on the conference call.

The next board meeting and examination are to begin at 9:30 a.m. instead of 9:00 a.m. This will allow for Ms. Hughes, who travels from the northern part of the state, to fly down in the morning instead of coming the night before, and will also help alleviate additional travel expenses for the Board.

## REVIEW FILES

Applicants applying for licensure by reciprocity, who do not have a current license from another state, were discussed. The Board directed the Bureau to inform those applicants that, in order to be eligible for licensure by reciprocity, proof of current licensure in another state must be provided. If this cannot be provided, the applicant will be required to take and pass the NEHA examination.

Two (2) applications for EHST licensure were reviewed and approved.

Moved by Jean Hughes, seconded by Barry Burnell and carried that the Board terminates the following files for lack of activity or no longer in the profession:

J. Jeffery Kissler	EHST-215
Julie A. Hopkins	EHST-252
Scott Billings	EHST-256
Michael Nelson	EHST-250

## NEW BUSINESS

Barry Burnell discussed changing the graphic on the Board's web page from the picture of a tree to the Environmental Health Specialists seal. The Board was in agreement and this seal will be given to Budd Hetrick, Deputy Bureau Chief to put on the web page.

## CONTINUING EDUCATION

The Board reviewed continuing education coursework submitted by Eastern Idaho Technical College, found it to be appropriate, and preapproved the courses for credit.

## BOARD MEETINGS AND EXAMINATION DATES FOR 2000

The following board meeting and examination dates were established for 2000:  
June 7, 2000 – conference call – election of officers 10:00 a.m.

October 24, 2000 – board meeting and examination 9:30 a.m.  
March 13, 2001 – board meeting and examination 9:30 a.m.

#### EXAMINATION CANDIDATES

One (1) applicant took the Registration of Sanitarian Examination on March 14, 2000.

Moved by Barry Burnell, seconded by Jean Hughes and carried to adjourn the meeting at 1:20 p.m.

Approved 10/24/2000